



Thomas G. Bruton, President

Brian D. Karth, President-Elect

April 19, 2017

RE: FCCA Space and Security Forum- Save the date- August 15 and August 16, 2017

Dear Colleagues:

We are pleased to announce that the Federal Court Clerks Association will sponsor a Space and Security Forum to bring together court and executive branch partners to discuss these important issues. This two-day conference will be held in downtown Buffalo, NY, August 15 and August 16, 2017. The FCCA Board of Directors is pleased to host this conference, which will include plenary and breakout sessions with key members of the Administrative Office, United States Marshals Service, General Services Administration (GSA), and Federal Protective Service staff. The Forum is geared toward Court Unit Executives (district and bankruptcy clerks, chief probation and pretrial service officers, circuit executives, and assistant circuit executives for space) and their staff members who are responsible for facilities, rent and security-related concerns.

The conference is an important part of Phase II of the Joint Judiciary/GSA Service Validation Initiative Training that was held last year. Topics that will be covered include:

- the new agreement with the GSA that covers courthouses currently priced under the Return on Investment (ROI) methodology and conversion to actual operating expenses;
- overtime utility and energy savings policies;
- space assignment classifications in your courthouse, project development and estimating, and RWA processing;
- security in federal courthouses and emergency preparedness planning;
- GSA delegations; and
- no net new, space reduction and efficiency and integrated workplace initiative (IWI) projects.

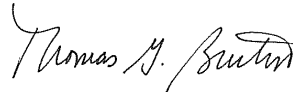
The Facility and Security Office of the Administrative Office will lead many of the discussions throughout the conference with joint participation by our executive branch partners and have a number of staff members on-hand to answer questions specific to your court unit.

Federal Court Clerks Association
www.fcca.ws

All court units are welcome to attend this Forum. The registration cost for each attendee is \$150, and the FCCA has negotiated a hotel room rate of \$107 per night. Due to the expected interest in the Forum, each court unit will be limited to register up to two attendees. If a court unit would like to send additional staff, the FCCA will maintain a waitlist in the hope that we can allow as many attendees as possible to join us.

Information regarding how to register for the Forum and reserve hotel rooms will be sent out in the next few weeks. For your convenience, the FCCA will accept purchase orders or credit cards for the conference registration fee. We look forward to seeing you and your staff in Buffalo.

Sincerely,



Thomas G. Bruton
President



Brian D. Karth
President-Elect